

**NETWORK OF PERFORMANCE BASED SCHOOLS
TEMPLATE AND FORMATTING FOR 2006-2007 CASE STUDY REPORTS**

For report content, please follow the Case Studies Guidelines

FORMAT

DOCUMENT: Microsoft Word

MARGINS: 1" - Top Bottom Left & Right

FONT: Times New Roman 11

Each report is re-formatted and inserted into the Case Studies Book document

It is helpful if the reports do not include the following

- italics
- underlining
- headers, footers
- page numbering
- graphs

ACRONYMS

Please include full names for acronyms

- STARS (Sensible, Team player, Accountable, Respectful, Successful)
- ROARS program (respect others and respect self)

PHOTOS

Please send photos electronically for the Case Studies Book

SUBMITTING YOUR REPORT

- Please email to *Donna Weaving* <dweaving@deltasd.bc.ca>
- Confirmation will be sent upon receipt of reports
- If you do not receive a confirmation, contact *Donna Weaving* <dweaving@deltasd.bc.ca>

TEMPLATE next page

Note: please start text on the line below each of the headings in the template

SCHOOL NAME
District
Year

School Question

Leadership Team

Contact/s

School Context/Community

School Inquiry and Action

Focus of your inquiry

Strategies

Focus on Formative Assessment

School Findings

	NY	A	M	E
	% #	% #	% #	% #
Fall 2005				
Spring 2006				
Fall 2006				
Spring 2007				

School Plans for 2007-2008

Reflections, Advice